



THE ASKA CO-OPERATIVE SUGAR INDUSTRIES LTD.

P.O.: Nuagam, (Aska)- 761111, Dist- Ganjam, State- Odisha.

Email id.: askasugar@yahoo.co.in

GSTIN : 21AAAAT5989L1ZO

Letter No. GAD/F-200 (P)/ 679

Date: 01.08.2022

**GUIDELINE FOR ENGAGEMENT OF CONTRACTUAL POST IN THE ACSI LTD.  
ON CONTRACTUAL BASIS FOR A PERIOD OF ONE YEAR.**

1. Details of Contractual posts are to be filled up for ACSI Ltd. as follows:

Sl. No.	Name of the Post	No. of posts required
1.	Personnel Manager	1
2.	Marketing Manager	1
3.	Chief Engineer	1
4.	Asst. Engineer (E.E.)	1
5.	Asst. Engineer (Mech.)	2
6.	1 <sup>st</sup> Class Boiler Attnd.	2
7.	Instrument Mechanic	1
8.	Foreman (Mech.)	1
9.	Safety Officer	1
10.	Distillery Chemist	1
11.	Mfg. Chemist	1
12.	Pan I/c.	1
13.	ETP Chemist	1
14.	Lab-Chemist (Seasonal)	4
15.	Asst. Pan Man (Seasonal)	3
16.	Mfg. Assistant (Clarification Section) (Seasonal)	1
17.	Mfg. Assistant (Centrifugal Section) (Seasonal)	1
18.	Evaporator Operator (Seasonal)	1

2. Minimum Qualifications, Remuneration (including Medical Allowance) & Experiences in respect of the above

Sl. No.	Name of the Post with gross emolument per month	Nature of appointment	Eligibility/Qualification	Age as on 30.06.2022
1.	Personnel Manager (Rs. 40,000/-)	Contractual	<ul style="list-style-type: none"><li>The Candidate must have I.R.P.M. / M.B.A. (HRM) from a recognized University.</li><li>Experience: Minimum Ten yrs. Exp. as a Personnel Manager in any Industry</li></ul>	Not above 50 years

2.	Marketing Manager (Rs. 40,000/-)	Contractual	<ul style="list-style-type: none"> <li>The Candidate must have MBA (Marketing) from a recognized University.</li> <li><b>Experience:</b> Minimum Ten yrs. exp. as Marketing Manager in any Industry</li> </ul>	Not above 50 years
3.	Chief Engineer (Rs. 60,000/-)	Contractual	<ul style="list-style-type: none"> <li>The Candidates must have a Bachelor Degree or above in Mech. Engineering from a recognized University.</li> <li><b>Experience:</b> Min. Two years exp. in 2500 TCD or more capacity Sugar Plant as Chief Engineer. (Preference will be given to candidates having NSI / VSI / BOE certificates).</li> </ul>	Not above 55 years
4.	Assistant Engg. (E.E.) (Rs. 30,000/-)	Contractual	<ul style="list-style-type: none"> <li>The Candidates must have a Bachelor Degree or above in Elect. Engineering from a recognized University.</li> <li><b>Experience:</b> Minimum Three years of experience as Asst. Engineer (E.E.)</li> </ul>	Not above 40 years
5.	Assistant Engg. (Mech) (Rs. 30,000/-)	Contractual	<ul style="list-style-type: none"> <li>The Candidates must have a Bachelor Degree or above in Mech. Engineering from a recognized University having Minimum Five years exp. as Asst. Engineer (Mech.) in any Sugar Industry <b>OR</b> Diploma in Mech. Engg. from a recognized Institute having Ten years exp. in Sugar Industry as Asst. Engg.</li> </ul>	Not above 55 years
6.	1 <sup>st</sup> Class Boiler Attendant (Rs. 25,000/-)	Contractual	<ul style="list-style-type: none"> <li>The candidate should have +2 with 1<sup>st</sup> Class Boiler Competency Certificate as per Indian Boiler Act.</li> <li><b>Experience:</b> Minimum Two years of experience as Boiler Attendant.</li> </ul>	Not above 45 years

7.	Instrument Mechanic (Rs. 25,000/-)	Contractual	<ul style="list-style-type: none"> <li>The Candidates should have ITI/ Diploma in Instrumentation from a recognized Institute approved by Govt. of Odisha.</li> <li>The candidate should have min. Three years exp. as Instrument Mechanic in an Industry.</li> </ul>	Not above 40 years
8.	Foreman (Mech.) (Rs. 25,000/-)	Contractual	<ul style="list-style-type: none"> <li>The candidate should have I.T.I. (Fitter)</li> <li><b>Experience:</b> Minimum Ten years Exp. as Fitter with knowledge of fabrication work. ( 05 years exp. in any Sugar Industry will be preferable)</li> </ul>	Not above 40 years
9.	Safety Officer (Rs. 25,000/-)	Contractual	<ul style="list-style-type: none"> <li>The Candidates should have Degree in any branch of Engineering / Technology / Degree in Physics &amp; Chemistry from a recognized University with a Degree or Diploma in Industrial Safety recognized by the State Government in this regard.</li> <li><b>Experience:</b> Practical exp. of working in a factory in Supervisor capacity for a period not less than 5 (five) years &amp; knowledge in Odia Language with Computer skill and Safety Management.</li> </ul>	Not above 40 years
10.	Distillery Chemist (Rs. 35,000/-)	Contractual	<ul style="list-style-type: none"> <li>The Candidate should have B.Sc. with Diploma in Industrial Fermentation &amp; Alcohol Technology (DIFAT) from N.S.I., Kanpur / V.S.I., Pune.</li> <li><b>Experience:</b> Minimum five years of experience as Distillery Chemist in Production of ENA with knowledge in Excise matter.</li> </ul>	Not above 40 years
11.	Mfg. Chemist (Rs. 30,000/-)	Contractual	<ul style="list-style-type: none"> <li>The candidate should have B.Sc. (Chemist) from a recognized University with 10 years experience OR B.Sc. (Chemist) with Sugar Tech. from A.V.S.I./ A.N.S.I. with 05 years experience.</li> </ul>	Not above 50 years

12.	Pan I/c. (Rs. 25,000/-)	Contractual	<ul style="list-style-type: none"> <li>The candidate should have certificate in Sugar Boiling Course from N.S.I., Kanpur / V.S.I., Pune.</li> <li><b>Experience:</b> Minimum three years of experience as PAN I/c. OR Five years exp. as PAN Man in any Sugar Ind.</li> </ul>	Not above 45 years
13.	Lab Chemist (Seasonal) (Rs. 20,000/-)	Contractual	<ul style="list-style-type: none"> <li>The candidate should have B.Sc. (MPC/CBZ) from a recognized University</li> <li><b>Experience:</b> Minimum three years of experience as Lab Chemist in Sugar Industries.</li> </ul>	Not above 45 years
14.	Assistant PAN Man (Seasonal) (Rs. 17,000/-)	Contractual	<ul style="list-style-type: none"> <li>The candidate should have certificate in Sugar Boiling Course from N.S.I., Kanpur / V.S.I., Pune.</li> <li><b>Experience:</b> Minimum Three years of experience as Asst. Pan Man in any Sugar Industry.</li> </ul>	Not above 45 years
15.	Mfg. Assistant (Centrifugal Section) (Seasonal) (Rs. 20,000/-)	Contractual	<ul style="list-style-type: none"> <li>The candidate should have H.S.C.</li> <li>Minimum Ten years of experience in Centrifugal Section of any Sugar Industry having good knowledge of Batch Conti. Centrifugal Operation and all other equipment Operation).</li> </ul>	Not above 40 years
16.	Mfg. Assistant (Clarification Section) (Seasonal) (Rs. 20,000/-)	Contractual	<ul style="list-style-type: none"> <li>The candidate should have H.S.C.</li> <li><b>Experience:</b> Min. Ten years of experience in Classification Section of any Sugar Industry having good knowledge of Evaporation Operation, Vaccum Filter Operation, Sulphur Burner Operation &amp; Clarifier operation).</li> </ul>	Not above 40 years
17.	ETP Chemist (Rs. 20,000/-)	Contractual	<ul style="list-style-type: none"> <li>The candidate should have B.Sc. (PCM/ CBZ) from a recognized University.</li> <li><b>Experience:</b> Minimum five years of experience in ETP Operation work. ( Preferably in Sugar Industry)</li> </ul>	Not above 35 years

18.	Evaporator Operator (Seasonal) (Rs. 17,000/-)	Contractual	<ul style="list-style-type: none"> <li>• The candidate should have H.S.C.</li> <li>• <b>Experience: Minimum Three years of experience in evaporation operation in any Sugar Industry.</b></li> </ul>	Not above 40 years
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### 3. General Ability:

In order to be eligible for engagement to the above post, a candidate must satisfy the following conditions also. He/ She -

- a) Shall be a citizen of India.
- b) Shall have good moral character.
- c) Must not have more than one spouse living.
- d) Shall possess the requisite qualification as shown in above table-2.
- e) Candidate should have a clean service carrier and not involved in any criminal activities.
- f) Only shortlisted candidates will be called for personal interview/ practical test.

### 4. Procedure of selection:

- (i) Eligible candidates will be short-listed in the following manner;
  - Total Marks 100 (Base career- 30, Higher Education- 10, Experience- 10, Personal Interview- 50).
  - 02 (Two) marks shall be given for every additional relevant higher qualification subject to a maximum of 10 (Ten) marks.
  - 01 (One) marks shall be given for every year of additional relevant experience over & above the required experience subject to a maximum of 10 (Ten) marks.
- (ii) Weightage shall be given to the candidates having higher qualification and /or relevant Industry experience.
- (iii) The merit list shall be drawn up on the basis of weighed percentage of marks obtained as per above mentioned in sub-paragraph (i) and (ii).
- (iv) In case, more than one candidate has equal weightage of marks, the decision of the Authority in this regard shall be final.

### 5. Documents to be submitted alongwith the prescribed application form duly filled in:

- a) Self-attested photocopy of all relevant Educational / Technical certificates and mark sheets.
- b) One recent self-attested colour photograph (3.5 X 4.5 size) should be affixed at the space provided.
- c) Certificate of experience issued by the previous/ current employer.

**6. Procedure for submission of Application:**

The eligible candidate should apply in the prescribed format duly filled in alongwith required documents which should submit in a sealed envelope superscribing "POST APPLIED FOR - ( Name of the Post )" and sent it to the Managing Director, the Aska Cooperative Sugar Industries Ltd., Aska, Dist-Ganjam, Odisha- 761111 through Speed Post/ Registered Post/ Courier.

7. The ACSI Ltd. will intimate/send the call letter through email id/ Post to face an interview after scrutinization (if required) and have rights to reject/cancel either or all of the applications applied for the contractual posts without assigning any reason.
8. Applications received after due date shall not be entertained.

Last date of receipt of Application: 20.08.2022.

  
Managing Director

# APPLICATION FORM

## A. FOR OFFICE USE ONLY

Sl. No.	Category of Post	Date of Receipt of Application	Received through			Application duly filled in		Signature of the Officer who checked this Application Form
			Regd. Post	Speed Post	Courier	Yes	No	
1								
2								

## B.

Name of the post Applied for :			
Name of the Applicant (In Bold Capital Letters)			
Father / Husband Name :			
Permanent Address :			
Present Address :			<i>Recent Colour Pass photo self-attested in front side.</i>
Day of Birth (as mentioned in H.S.C certificate)			Sex : Male/Female
Nationality:			Religion:
		Email Id :	Phone No. :
			Marital Status :
			Married / Unmarried

## C. Educational Qualification: From H.S.C. / Matriculation onwards -

Qualification	Board / University	Year of Passing	MARKS		Full/Part time /Distance
			% of Mark Secured	Division / Grade	
H.S.C.					
+2/ Equivalent					
Degree in :					
Higher Qualification					

## D. WORKING EXPERIENCE:

Name of the Organization	Designation	Year of Experience		Total Experience in years & months.
		From	To	

## E. Computer Knowledge:

## F. Languages Known :

Computer Literacy : (Mention Software Known / Can use / Package)	Language	Write	Read	Speak
	English			
	Odia			
	Hindi			

## Declaration :

I do hereby declare that the information submitted by me in the above is true to the best of my Knowledge and understanding. In the event of any information being found false or incorrect at any point of time, my candidature / appointment may be cancelled/ terminated without any notice.

Date :

Place:

Signature of the Applicant.